



Important information version 25/08/14

Welcome to Fiona Watson School of Dance. The aim of this document is to help you know what is expected at our dance school in order to create a happy, safe and productive environment in which to learn dance.

Term fees

All fees are paid termly, by direct bank transfer (161531, 10052260) and should be received by the end of the first week of term to secure your place. Term fees are not refundable. See term fee amounts [here](#).

Communication

At the start of each term, an email is sent out to all members with information such as term dates, fee amounts and recent news.

If you need to pass on information to the dance school please [email](#). If you would prefer to talk in person we can arrange a time outside of class times. As most of our classes are back to back it is often difficult to discuss issues at the beginning or end of your class.

Website and social media

Our [website](#) contains most of the information you need to know about our dance school, as well as documenting our news and achievements.

Our [Twitter feed](#) gives a snapshot of the thoughts and events relevant to our dance school, our members and our fellow businesses.

Our [Facebook page](#) gives the public an insight into our dance school, whilst our [Facebook group](#) gives our members a social space to share questions, suggestions and photographs.

Uniform

All members of our dance school have the option of purchasing our dance school vest top (£10) and/or hoodie (£20).

Little ones- there is no uniform in the baby and toddler classes, although little ones are welcome to wear the children's uniform if desired.

Children's classes- uniform is as follows:

- Under 11s. Girls- Sissy mulberry leotard with white ankle socks or white ballet tights, white tap shoes and pink ballet shoes. Boys- Black vest top or tshirt, black shorts, black tap shoes, black ballet shoes.
- Over 11s. Girls- Maryrose plum leotard with full length black leggings for tap and modern and white ballet tights for ballet, black tap shoes and black ballet shoes for modern and pink ballet shoes for ballet. Boys- Black vest top or tshirt, black trousers, black tap shoes, black ballet shoes.

Long hair must be tied back (preferably in a bun) and no jewellery or accessories should be worn.

Adult classes- there is no uniform but we tend to wear pink ballet shoes for ballet, black tap shoes for tap and black jazz shoes for modern.

Shoe exchange

We have an excellent second hand dance shoe exchange which all members can use for free. However for this to continue please:

- Take care of your borrowed shoes (including never wearing them outside)

- Remember to return borrowed shoes before you collect your next pair or if you ever leave the dance school.
- Consider donating your own items once you have finished with them, in order to renew our supplies.

Ordering uniform and shoes

You can order second hand (free) or new (prices [here](#)) dance shoes and uniform, during the first week of every half term only. Simply [email](#) stating:

- what items you require
- whether you prefer second hand or new (please pay for new items by direct bank transfer when ordering)
- what sizes you require
- what items you will be returning.

You must return your current items during the first week of term, so they are available for others.

You can collect the items you have ordered during the second week of term only.

Important dates

Our dance school operates during school term times. We aim to hold our annual charity [show](#) in mid to late March and our annual exam session on the third Saturday of October. Important dates can be accessed [here](#).

Annual charity [show](#):

- Our show involves all school aged children and most of our adults (although it is optional for adults).
- We keep costs to a minimum by not holding costly additional show classes, nor charging for show costumes. However this does mean that members are expected to:
 - Practice in their own time with the free resources provided (practice videos/music/notes).
 - Return all borrowed show costume items during the first classes following the show.
 - Volunteer wherever possible to help with a part of the show preparations or performances.

Exams:

- All school aged children have the option of taking an NATD dance exam each October.
- The NATD charges for these exams.
- We reduce costs by rarely holding additional exam classes, but members are expected to carry out significant preparation in their own time, with the aid of the free resources provided (practice videos/music/notes). Therefore we ask that children only enter the exam if they have the time and desire to do the necessary practice.
- Children who do not enter the exam can continue to attend and progress in their class as usual.

General conduct

Please arrive for your class with enough time to get ready, warm up and use the toilet.

Please do not bring food and drink into your class (except water during particularly warm or strenuous classes)

Image consent

- Sometimes we take photographs and video recordings of our members to celebrate achievements, to use as a teaching tool and to publicise the dance school.
- The use of such images includes, but is not limited to, the dance school website, printed posters and leaflets, and the dance show DVD.
- Your permission is sought in advance to take, display and publish photographs, and video recordings involving you/your child. It is intended that your consent will cover the duration of the time you/your child attends the dance school.
- By agreeing to this document you are giving your consent for digital images of you/your child to be taken and used by our dance school.

If you have any questions regarding this document please [email](#).